



## **Land Steward (part-time)**

The Clear Lake Township Land Conservancy (Conservancy) in NE Indiana is seeking a motivated individual with experience in preservation of natural resources to take an active role in land and water conservation in northeastern Indiana.

The Conservancy, a steadily growing organization focused on the protection of the natural environment of Clear Lake Township, requires the employment of a *Land Steward* to support the Executive Director in conservation and stewardship activities.

The *Land Steward* is a part-time position to be filled by a qualified individual who will work with the Conservancy Executive Director assisting and supporting property stewardship and restoration activities. The work will be in a wide range of tasks/projects that directly influence the efficiency and effectiveness of the Conservancy in fulfilling its mission, such as:

- performs routine ecological maintenance at Conservancy Preserves including native planting, seeding, invasive species control, prescribed fire, herbicide application or any other activities necessary for ecological restoration and stewardship
- organizes, plans, and executes the approved plan for stewardship projects including ordering supplies within budget, creating project timeline, and communicating progress
- annually monitors Conservancy Preserves and Conservation Easements and completes timely and accurate record keeping and reporting
- performs routine maintenance of trails, signs, infrastructure, and parking areas
- recruits, trains, and manages volunteers on workdays and as needed
- assists our volunteer Lands Committee in identifying and completing real estate transactions
- regularly updates the Conservancy's Strategic Land Conservation Plan

### **Qualifications:**

- Associate's or bachelor's degree in Life Sciences (Ecology, Environmental Science, Botany, Biology, Fisheries, Forestry) - in progress or equivalent experience
- Ability to traverse wet and/or rugged terrain in diverse, sometimes inclement, weather conditions while carrying up to 50 lbs.
- Experience operating basic hand tools and smaller equipment such as backpack sprayers, augers, chainsaws, and/or brush cutters
- Flexibility and adaptability to changing priorities
- Willingness to work some evenings and selected weekends and with some travel
- Experience in recruiting, training, and managing volunteers
- Pleasant and enthusiastic personality with the ability to work independently or as part of a team
- Satisfactory background check and driving record
- Must have proven native and invasive plant identification skills
- Experience with herbicide handling, application, and application equipment
- Knowledge and/or experience in ecological restoration techniques
- Experience in map reading, GIS, and/or operating a GPS

Compensation is commensurate with experience with a range of \$15 to \$17.50/hour. Applications will be accepted until March 12. Position is expected to start on April 19, 2021 with part-time hours on a year-round schedule. To apply: email resume, cover letter, and three professional references to Bridget Harrison at [bridget.harrison@clearlakeconservancy.org](mailto:bridget.harrison@clearlakeconservancy.org). In the subject line put *Land Steward application*.